#### STATUTE

#### Article 1 - Name

The name of the association shall be:

### "INTERNATIONAL ASSOCIATION FOR EXPRESSIVE SANDWORK"

in abbreviated form "I.A.E.S." (International Association of Expressive Sandwork).

It is a non-profit association, based on volunteering and regulated according to the Civil Code.

### Article 2 – Address

"I.A.E.S." is based in MILAN.

The change of address does not require modification of this document and is the responsibility of the simple majority of the members, with measures adopted by the assembly.

It is communicated to the Financial Administration by those who have the legal representation of the Association and such communication constitutes integration of the present agreements, from the date of such communication.

The Association may also set up secondary offices, representatives or offices in other locations.

The domicile of the Members' domicile is are the ones that of the indicated at the time of their respective admissions, unless a written notice is provided by the person concerned.

# Article 3 – Mission Statement of the Organisation

The purpose of I.A.E.S. (International Association of Expressive Sandwork) is to develop the "Expressive Sandwork" psychological support method internationally, based on the work of Margaret Lowenfeld and Dora Kalff and development of the analytic psychology of Carl Gustav Jung.

"Expressive Sandwork" is a transcultural and predominantly non-verbal method used in situations where it is not possible to access individual psychotherapy.

It is mainly based on the work of volunteer facilitators who have been trained by psychotherapists with Jungian training and IAES trainers. The training of the facilitators is carried out as a group activity.

The objectives of I.A.E.S. are to:

a) establish and implement training programs for Sandwork facilitators and trainers.

b) implement sandwork projects in public and private institutions

c) accompany these projects through support groups for facilitators;

d) sponsor, promote, organize and manage: conventions, conferences, debates and in general any scientific-cultural event;

e) exercise editorial activity, with any support (paper, multimedia, audiovisual, telematics, etc.) explaining the activities of the Association and the purpose of the Entity.

f) engage in commercial or non-commercial operations, useful for supporting the organization itself.

### DURATION OF THE ASSOCIATION

### **Article 4 - Duration**

The Association will have unlimited duration and may be dissolved by decision of the Shareholders convened in an extraordinary session. In this case, all the assets will be donated for general use, including the allocation to entities having the same purposes, upon the express resolution of the Shareholders and on a proposal formulated by the Administrative Body.

The resolution for the dissolution must be brought to the attention of all Members and Supporters of the association.

#### MEMBERS

#### Article 5

The members I.A.E.S. they are distinguished in:

**Facilitators** - Facilitators are those who have completed the training required by the training regulations. (see IAES training regulations).

The facilitator is the person who accompanies the sandwork process of a child within a project. To avoid conflicts of roles, if a sandwork project is carried out within an educational institution, employees of the same institute who have educational duties cannot perform the role of facilitator with the children of which they are responsible. It is necessary that the projects are always participated by external facilitators.

Facilitators cannot be remunerated.

**Trainers** - Trainers are those who have completed the training required by the training regulations (see IAES training regulations)).

The trainer trains facilitators. Each sandwork project must be organized and accompanied by two IAES trainers.

**Trainer of Trainers** - They are members of the IAES with at least 4 years of experience as trainers, are designated directly by the IAES board of directors. During this time the trainer must complete at least one sandwork project without remuneration.

Those who intend to associate with I.A.E.S. must submit a written request which implies acceptance of this statute to the Board of Directors, or to the Sole Director.

The Board of Directors will decide on the admission by a favorable vote of two thirds of its members, the Sole Director will decide directly.

# WITHDRAWAL AND EXPULSION

### Article 6

Voluntary withdrawal:

Each member and supporter will have the right to withdraw from the Association with written notice of at least three months before the end of the financial year, but will have no right to the mutual fund and assets, movable and immovable, of the Association.

Expulsion:

It is emphasized that for violation of the present Statute and also for behavior, however contrary to the spirit of the Association the expulsion; is deliberated by the Board of Directors, or the Sole Director, and must be ratified by a majority of the Members.

The fee cannot be transferred by neither inter vivos nor mortis causa.

### **PROPERTY - REVENUE**

#### Article 7

# The property of the Association consist of:

a. any movable or immovable assets at any time allocated to the property;

b. any budget surpluses allocated to the reserve fund;

c. grants or contributions that it may obtain via donations from donations inter vivos or mortis causa, received in accordance to the law;

d. income and capital, securities and real estate, from the assets.

#### The income of the Association consists of:

a. annual membership fees and any admission fees, as well as any registration fees, set annually by the Administrative Body.

b. from the income deriving from promotional initiatives and events;

c. from every other income of the Association.

### **CORPORATE BODIES**

### Article 8

The Association consists of:

1. the Shareholders;

2. the Board of Directors or the Sole Director.

### THE ASSEMBLY

### Article 9

The General Assembly is made up of all the members belonging to the I.A.E.S. in compliance with the payment of the annual fee.

- Members are summoned to the general assembly, in Italy or abroad, at least once a year to deliberate on the program, on the budgets (budget and final balance), on the balance sheet and on all matters on the agenda at the initiative of the Board, or the Sole Director, and on the deadline for the election of officers.

They are also summoned whenever the governing body deems it appropriate for the discussion of topics related to the social aim.

It is also up to the assembly to deliberate the dissolution of the Association with the required majority of art. 21 c.c., and with the same majority it appoints the liquidators with the same majority.

- The convening of the Assembly is made by the Sole Director or the President of the Board of Directors with an invitation to the bulletin board of the headquarters.

In the invitation the topics of the day to be discussed will have to be indicated.

- For the validity of the assemblies, on first call, at least half of the members are required, in the second call, the meeting will be considered valid regardless of the number of participants.

- Every vote, in general assemblies as in the Board of Directors, must be clear. Voting by secret ballot is allowed only for the elections of officers and for the deliberations of concerning persons.

The principle of single voting applies.

- Any resolution of the Assembly of members and of the Board of Directors is valid if approved by an absolute majority of the votes cast; for the appointment of officers, the relative majority is sufficient.

# **BOARD OF DIRECTORS - PRESIDENT – SOLE DIRECTOR**

# Article 10

- The Association is governed by a Sole Director or by the Board of Directors which is made up of three members: a President, a Vice-President and a Secretary, are freely elected by the Assembly of Members.

The Sole Director or the Board of Directors remain in office for two years and can be re-elected.

- The Sole Director or the Board of Directors are vested with the power to decide on the initiatives to be undertaken and on the criteria to be followed for the achievement and implementation of the Association's social goals and for its ordinary and extraordinary administrative direction. In particular:

a) Implementing the resolutions of the Assembly.

b) Determining the directives for the implementation of the statutory purposes, establishing the methods and responsibilities for execution and monitoring the aforementioned execution.

c) Establishing the annual membership fee and deliberating on the admission and expulsion of members.

d) Deciding on the collaboration of the association with third parties.

e) Issuing any provision to concerning personnel.

f) Providing the Association's operating expenses within the budget limits.

g) Preparing projects and the final balance and budget and the balance sheet to be presented at the Assembly of Members.

h) Establishing the provision of services to members and third parties and any related forms and procedures.

- The deliberations of the Board of Directors are taken by majority vote.

- The President has the signing authority for the legal representation of the Association before any judicial and administrative authorities and before third parties.

- The Vice President assists the President and replaces him in his absence or inability.

The signature of the vice president automatically certifies the absence or inability of the President.

In the absence or inability of both Vice-President and President, the presidential functions will be carried out by the Secretary.

Honorary offices receive no remuneration.

The Sole Director, President, Vice-President and Secretary of the Board of Directors, may be appointed to particular tasks within the work of the Association in which they will be entitled to a fee and / or reimbursement of expenses incurred in carrying out the authorized tasks and will be decided by the same Board of Directors (in the case of the Sole Director, the authorization is delegated to the assembly of members).

# **FINANCIAL YEAR**

Article 11

The financial year ends on 31 (thirty-first) December of each year; the Sole Director or the Board of Directors will prepare the final balance by the 31st (thirty-first) March of each year to be proposed to the Assembly for approval within the following month.

# FINAL REGULATIONS

# Article 12

All deeds and registers of the Association are freely viewed by members who make a written request to the President.

Although not specifically required by the provisions of this Statute, the Law on "Unrecognized Associations" apply.